



## FLIGHT CREW TRAINING CHECKLIST/REPORT

Operator: ..... Date: .....  
A = Acceptable; U = Unacceptable

| Topics                                                                                                                            | A | U | Remarks |
|-----------------------------------------------------------------------------------------------------------------------------------|---|---|---------|
| <b>1.0 PREVIOUS INSPECTION</b>                                                                                                    |   |   |         |
| 1.1 Date of previous inspection                                                                                                   |   |   |         |
| 1.2 Number of findings                                                                                                            |   |   |         |
| 1.3 Outstanding findings (if any)                                                                                                 |   |   |         |
| <b>A. FLIGHT CREW INITIAL AIRCRAFT GROUND TRAINING</b>                                                                            |   |   |         |
| <b>2.0 General</b>                                                                                                                |   |   |         |
| a) Operator's dispatch, maintenance release, method of control and supervision of flight operations or flight locating procedures |   |   |         |
| b) Determining mass and balance and runway limitations for take-off                                                               |   |   |         |
| c) Operations specifications, authorizations and limitations                                                                      |   |   |         |
| d) adverse weather recognition/avoidance                                                                                          |   |   |         |
| e) Normal and emergency communications procedures and navigation equipment                                                        |   |   |         |
| f) navigation procedures used in all phases                                                                                       |   |   |         |
| g) Crew resource management                                                                                                       |   |   |         |
| h) Air traffic control systems, procedures and phraseology                                                                        |   |   |         |
| i) Aircraft performance characteristics during all flight regimes                                                                 |   |   |         |
| j) Normal, abnormal and emergency procedures                                                                                      |   |   |         |
| <b>3.0 Aircraft systems (as applicable)</b>                                                                                       |   |   |         |
| <i>Review the aircraft operating information and list the applicable systems</i>                                                  |   |   |         |
| a)                                                                                                                                |   |   |         |
| b)                                                                                                                                |   |   |         |
| c)                                                                                                                                |   |   |         |
| d)                                                                                                                                |   |   |         |
| e)                                                                                                                                |   |   |         |
| f)                                                                                                                                |   |   |         |
| g)                                                                                                                                |   |   |         |
| h)                                                                                                                                |   |   |         |
| i)                                                                                                                                |   |   |         |
| j)                                                                                                                                |   |   |         |
| k)                                                                                                                                |   |   |         |
| l)                                                                                                                                |   |   |         |
| m)                                                                                                                                |   |   |         |
| n)                                                                                                                                |   |   |         |
| o)                                                                                                                                |   |   |         |
| p)                                                                                                                                |   |   |         |
| q)                                                                                                                                |   |   |         |
| r)                                                                                                                                |   |   |         |
| s)                                                                                                                                |   |   |         |
| t)                                                                                                                                |   |   |         |
| u)                                                                                                                                |   |   |         |
| <b>4.0 Systems integration items</b>                                                                                              |   |   |         |
| a) Use of checklist                                                                                                               |   |   |         |
| b) Flight planning                                                                                                                |   |   |         |
| c) Navigation and communications systems                                                                                          |   |   |         |
| d) Auto-flight/flight directors                                                                                                   |   |   |         |
| e) Cockpit familiarization                                                                                                        |   |   |         |



| <b>B. FLIGHT CREW/PILOT INITIAL AIRCRAFT FLIGHT TRAINING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| <b>5.0 TRAINING FACILITIES AND ENVIRONMENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |
| a) Flight preparation; ground ops <take-off                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| b) Take-off                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| c) Climb                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
| d) En-route                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| e) Descent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |
| f) Approaches                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |
| g) Landings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| h) After landing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| i) Other flight procedures                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |
| j) Normal, abnormal and alternate procedures                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |
| k) Emergency procedures                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |
| <b>C. PILOT RECURRENT TRAINING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| <b>6.0 Flight crew member recurrent ground training</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |
| a) General subjects                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| b) Aircraft systems and limitations                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| c) Ground icing and de-icing procedures                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |
| d) Emergency equipment and drills                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
| e) Every 12 months:<br>- location and use of all emergency and safety equipment<br>- the location and use of all types of exits<br>- actual donning of a lifejacket where fitted<br>- actual donning of protective breathing equipment<br>- actual handling of fire extinguishers                                                                                                                                                                                                                |  |  |  |
| f) Every 3 years:<br>- operation of all types of exits<br>- demonstration of the method used to operate a slide, where fitted<br>- fire-fighting drill<br>- use of all relevant equipment in a simulated smoke-filled environment.<br>- actual handling of pyrotechnics, real or simulated, where fitted<br>- demonstration in the use of the life-raft(s), where fitted<br>- an emergency evacuation drill<br>- a ditching drill, if applicable<br>- a rapid decompression drill, if applicable |  |  |  |
| g) Crew resource management                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| h) Dangerous goods                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |  |  |
| i) Security                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| <b>7.0 Pilot recurrent flight training</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |
| a) Flight preparation                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |  |  |
| b) Ground operation < take-off                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |  |  |
| c) Take-off                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| d) Climb                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |  |
| e) En-route                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| f) Descent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |
| g) Approaches                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |  |
| h) Landings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |  |  |
| i) After landing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |  |
| j) Other flight procedures                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |  |
| k) Normal, abnormal and alternate procedures                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |  |  |
| l) Emergency procedures                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |  |



| REPORT          |                 |  |                |
|-----------------|-----------------|--|----------------|
| 1.0             | .....           |  |                |
|                 | .....           |  |                |
|                 | .....           |  |                |
| 2.0             | .....           |  |                |
|                 | .....           |  |                |
|                 | .....           |  |                |
| 3.0             | .....           |  |                |
|                 | .....           |  |                |
|                 | .....           |  |                |
| 4.0             | .....           |  |                |
|                 | .....           |  |                |
|                 | .....           |  |                |
| 5.0             | .....           |  |                |
|                 | .....           |  |                |
|                 | .....           |  |                |
| 6.0             | .....           |  |                |
|                 | .....           |  |                |
|                 | .....           |  |                |
| 7.0             | .....           |  |                |
|                 | .....           |  |                |
|                 | .....           |  |                |
| OVERALL RESULT: | Satisfactory:   |  | FOI SIGNATURE: |
|                 | Unsatisfactory: |  |                |

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