



## Operations Manual Part D: Manual Review Checklist and Compliance Statement

- Application for an Air Operators Certificate (Aeroplanes)
- Application for Manual Review (for new issues)

The following pages have been written and produced for guidance to be used by the applicant when producing an Operations Manual (Part D), in accordance with the provisions of ORO.AOC.100 and ORO.MLR.100, to be submitted to Maldives Civil Aviation Authority (CAA) for acceptance/approval.

The compliance statement will guide the applicant through the structure of the operations manual in accordance with AMC3 ORO.MLR.100.

If the operator also intends to conduct Part-NCC and/or Part-SPO operations under the provisions of this operations manual, additional regulations may apply. The operator should ensure that these regulations are incorporated into the operations manual.

The completed statement should be submitted with the proposed operations manual to Flight Operations Section of the CAA.

Operator/AOC No:		The Compliance Statement should be completed for each individual part of the Operations Manual. The completed statement should be submitted along with the Manual.
Operations Manual (OM) Date:		
(OM) Revision No:		
(OM) Issue No:		
<b>For initial certification and substantive changes:</b>		
We confirm that this manual is fully compliant with the Maldives Civil Aviation Regulations (MCAR), including the requirements of ORO.MLR.100, relevant national aviation requirements, any applicable requirements issued by the Maldives Civil Aviation Authority and, where relevant, the applicable operational requirements of the aircraft manufacturer for the aircraft type(s) operated by the organization. This compliance is supported by the attached Operations Manual Compliance Checklist.		
Name of Nominated Person:	Name of Compliance Monitoring Manager:	
Signature: Date:	Signature: Date:	
<b>For initial certification only:</b>		
I hereby confirm that the operations manual has been satisfactorily prepared and reflects the requirements set out in the applicable regulations and the scope of the intended operation. I understand that if the operations manual does not comply with the applicable requirements this may delay the AOC application time frames		
Name of Accountable Manager:	Signature: Date:	

Operations Manual Reference	MCAR Reference	OM Ref	Operators Comment	CAA Comment
<b>1. Description of scope: Training syllabi and checking programmes for all operations personnel assigned to operational duties in connection with the preparation and/or conduct of a flight.</b>				
<ul style="list-style-type: none"> <li>List of training personnel, including relevant qualifications.</li> <li>List of training facilities, including location and scope.</li> <li>List of flight simulation training devices, including differences between the aircraft and full flight simulators (FFS).</li> <li>Contracted training providers.</li> </ul>	ORO.GEN.110 (d) and (e) ORO.GEN.200 (a) (4) ORO.GEN.205 ORO.GEN.210 ORO.GEN.215 ORO.AOC.135 (b) ORO.AOC.140 ORO.FC.005 ORO.FC.100 AMC3 ORO.FC.115 GM7 ORO.FC.115 ORO.FC.145 AMC1 ORO.FC.145(b) AMC1 ORO.FC.145(d) ORO.FC.146 AMC1 ORO.FC.146(c) AMC2 ORO.FC.146(c) GM1 ORO.FC.146(c) GM2 ORO.FC.146(c) GM3 ORO.FC.146(c) ORO.FC.200 AMC1 ORO.FC.215 AMC1 ORO.FC.230 (ci) GM5 ORO.FC.220&230 GM1 ORO.FC.230(a); (b); (f) ORO.FC.231 AMC3 ORO.FC.231(a) AMC2 ORO.FC.231(h) GM1 ORO.FC.231(h)(4) AMC1 ORO.FC.A.245 (a) (4) ORO.CC.005 AMC3 ORO.CC.115(e) GM5 ORO.CC.115(e) ORO.CC.210			

	FCL.900 FCL.915 FCL.905.TRI FCL.910.TRI FCL.905.CRI FCL.915.CRI FCL.905.SFI FCL.910.SFI FCL.915.SFI FCL.1000 FCL.1005 FCL.1010 FCL.1005.TRE FCL.1010.TRE FCL.1005.CRE FCL.1010.CRE FCL.1005.SFE FCL.1010.SFE ORA.FSTD.100			
<b>2. Content: Training syllabi and checking programmes should include the following:</b>				
2.1. for flight crew, all relevant items prescribed in Annex IV (Part-CAT), Annex V (Part-SPA) and ORO.FC;	ORO.GEN.110 (a), (j) and (k) AMC1 ORO.GEN.110(a) GM1 ORO.GEN.110(a) AMC1 ORO.GEN.110(e) (b) AMC1 ORO.GEN.200(a)(4) (a) GM1 ORO.GEN.200(a)(4) AMC1 ORO.GEN.200(a)(6) (e) ORO.FC.100 ORO.FC.105 AMC1 ORO.FC.105(b)(2); (c) GM1 ORO.FC.105(b)(2) AMC1 ORO.FC.105(c) AMC2 ORO.FC.105(c) GM1 ORO.FC.105(d) ORO.FC.110 ORO.FC.115 AMC1 ORO.FC.115			

	AMC2 ORO.FC.115 AMC3 ORO.FC.115 GM1 ORO.FC.115 GM2 ORO.FC.115 GM3 ORO.FC.115 GM4 ORO.FC.115 GM5 ORO.FC.115 GM6 ORO.FC.115 GM7 ORO.FC.115 ORO.FC.120 AMC1 ORO.FC.120&130 ORO.FC.125 AMC1 ORO.FC.125 ORO.FC.130 ORO.FC.135 ORO.FC.140 ORO.FC.145 AMC1 ORO.FC.145(b) AMC1 ORO.FC.145(d) ORO.FC.146 AMC1 ORO.FC.146(c) AMC2 ORO.FC.146(c) GM1 ORO.FC.146(c) GM2 ORO.FC.146(c) GM3 ORO.FC.146(c) ORO.FC.200 AMC1 ORO.FC.200(a) ORO.FC.A.201 ORO.FC.202 ORO.FC.205 ORO.FC.215 AMC1 ORO.FC.215 ORO.FC.220 AMC1 ORO.FC.220 AMC2 ORO.FC.220 GM1 ORO.FC.220(b) GM1 ORO.FC.220(c)			
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	GM1 ORO.FC.220(d) ORO.FC.230 AMC1 ORO.FC.230 AMC2 ORO.FC.230 GM1 ORO.FC.230 AMC1 ORO.FC.220&230 AMC2 ORO.FC.220&230 GM1 ORO.FC.220&230 GM2 ORO.FC.220&230 GM3 ORO.FC.220&230 GM5 ORO.FC.220&230 GM1 ORO.FC.230(a);(b);(f) ORO.FC.231 AMC1 ORO.FC.231(a) AMC2 ORO.FC.231(a) AMC3 ORO.FC.231(a) GM1 ORO.FC.231(a) GM2 ORO.FC.231(a) GM3 ORO.FC.231(a) GM4 ORO.FC.231(a) AMC1 ORO.FC.231(a)(1) AMC1 ORO.FC.231(a)(2) AMC2 ORO.FC.231(a)(2) GM1 ORO.FC.231(a)(2) GM2 ORO.FC.231(a)(2) GM3 ORO.FC.231(a)(2) AMC1 ORO.FC.231(a)(3) GM1 ORO.FC.231(a)(3) AMC1 ORO.FC.231(a)(4) GM1 ORO.FC.231(a)(4) AMC1 ORO.FC.231(a)(5) GM1 ORO.FC.231(a)(5) AMC1 ORO.FC.231(b) AMC2 ORO.FC.231(b) GM1 ORO.FC.231(b) AMC1 ORO.FC.231(c) AMC2 ORO.FC.231(c)			
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	GM1 ORO.FC.231(c) GM2 ORO.FC.231(c) AMC1 ORO.FC.231(d)(1) AMC2 ORO.FC.231(d)(1) AMC3 ORO.FC.231(d)(1) AMC4 ORO.FC.231(d)(1) GM1 ORO.FC.231(d)(1) GM2 ORO.FC.231(d)(1) AMC1 ORO.FC.231(d)(2) GM1 ORO.FC.231(d)(2) GM2 ORO.FC.231(d)(2) AMC1 ORO.FC.231(e) AMC1 ORO.FC.231(f) GM1 ORO.FC.231(f)(2) GM2 ORO.FC.231(f)(2) GM3 ORO.FC.231(f)(2) GM4 ORO.FC.231(f)(2) AMC1 ORO.FC.231(f)(3) AMC1 ORO.FC.231(g) AMC2 ORO.FC.231(g) GM1 ORO.FC.231(g) GM2 ORO.FC.231(g) AMC1 ORO.FC.231(h) AMC2 ORO.FC.231(h) AMC1 ORO.FC.231(h)(3) GM1 ORO.FC.231(h) GM1 ORO.FC.231(h)(4) AMC1 ORO.FC.231(i) GM1 ORO.FC.231(i) GM2 ORO.FC.231(i) ORO.FC.232 AMC1 ORO.FC.232 AMC2 ORO.FC.232 AMC3 ORO.FC.232 AMC4 ORO.FC.232 AMC5 ORO.FC.232 AMC6 ORO.FC.232			
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	<p>           AMC7 ORO.FC.232            AMC8 ORO.FC.232            GM1 ORO.FC.232            GM2 ORO.FC.232            AMC1 ORO.FC.232(b)(1)            AMC1 ORO.FC.232(b)(3)            ORO.FC.235            GM1 ORO.FC.235(f);(g)            ORO.FC.240            AMC1 ORO.FC.240            AMC2 ORO.FC.240            ORO.FC.A.245            AMC1 ORO.FC.A.245            GM1 ORO.FC.A.245            GM2 ORO.FC.A.245            AMC1 ORO.FC.A.245(a)            AMC1 ORO.FC.A.245(d)(e)(2)            ORO.FC.A.250            ORO.FC.330            AMC1 ORO.FTL.120(b)(7)            ORO.FTL.250            AMC1 ORO.FTL.250            CAT.GEN.MPA.125            GM1 CAT.GEN.MPA.125            AMC2 CAT.GEN.MPA.140 (d)            AMC3 CAT.OP.MPA.115 (e)            AMC1 CAT.OP.MPA.126 (b)            AMC1 CAT.OP.MPA.140(d) (e)            GM2 CAT.OP.MPA.250 (f)            AMC1 CAT.OP.MPA.255 (c)            GM1 CAT.OP.MPA.290            CAT.OP.MPA.295            GM1 CAT.OP.MPA.295            AMC1 CAT.OP.MPA.303 &amp;            CAT.OP.MPA.311            GM1 CAT.OP.MPA.303 &amp;            CAT.OP.MPA.311            CAT.POL.A.245 (b) (2) (iii) (E)         </p>			
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	CAT.POL.A.250 (b) (5) CAT.POL.A.255 (b) (2) (iv) and (vi) AMC1 CAT.POL.A.255(b)(2)(iv) GM1 CAT.POL.A.255(b)(2)(iv) AMC1 CAT.POL.A.255(b)(2)(vii) CAT.POL.A.345 (b) (2) (iii) (E) CAT.POL.A.350 (b) (9) CAT.POL.A.355 (b) (5) and (6) AMC1 CAT.POL.A.355(b)(5) and (b)(6) AMC1 CAT.IDE.A.345(a) (c) (2) and (3) GM1 CAT.IDE.A.345(a) SPA.PBN.105 (b) AMC1 SPA.PBN.105(b) SPA.MNPS.105 (c) SPA.RVSM.105 (c) AMC1 SPA.RVSM.105 (c) AMC2 SPA.RVSM.105 (f) SPA.LVO.120 AMC1 SPA.LVO.120 GM1 SPA.LVO.120 SPA.ETOPS.105 (b) SPA.DG.105 (a) AMC1 SPA.DG.105(a) SPA.SET-IMC.105 (c) AMC1 SPA.SET-IMC.105(c) AMC4 SPA.EFB.100(b)(3) AMC5 SPA.EFB.100(b)(3) (d) AMC6 SPA.EFB.100(b)(3) (f) AMC9 SPA.EFB.100(b)(3) (c) AMC10 SPA.EFB.100(b)(3) (e) GM2 SPA.EFB.100(b)(3) FCL.710 Appendices 9 and 10 to Part-FCL			
2.2. for cabin crew, all relevant items prescribed in Annex IV (Part-CAT), Annex V (Part-CC) of Commission Regulation (EU) 1178/2011 and ORO.CC;	ORO.GEN.110 (a), (j) and (k) AMC1 ORO.GEN.110(a) GM1 ORO.GEN.110(a) AMC1 ORO.GEN.110(e) (b)			

	AMC1 ORO.GEN.200(a)(4) (a) GM1 ORO.GEN.200(a)(4) AMC1 ORO.GEN.200(a)(6) (e) ORO.AOC.120 ORO.CC.115 GM1 ORO.CC.115 AMC1 ORO.CC.115(c) AMC1 ORO.CC.115(d) AMC1 ORO.CC.115(e) AMC2 ORO.CC.115(e) AMC3 ORO.CC.115(e) GM1 ORO.CC.115(e) GM2 ORO.CC.115(e) GM3 ORO.CC.115(e) GM4 ORO.CC.115(e) GM5 ORO.CC.115(e) ORO.CC.120 AMC1 ORO.CC.120(a)(1) ORO.CC.125 AMC1 ORO.CC.125 & ORO.CC.130 AMC1 ORO.CC.125(c) AMC1 ORO.CC.125(b) & ORO.CC.130(c) AMC1 ORO.CC.125(d) ORO.CC.130 ORO.CC.135 AMC1 ORO.CC.135 ORO.CC.140 AMC1 ORO.CC.140 ORO.CC.145 AMC1 ORO.CC.145 GM1 ORO.CC.145 ORO.CC.200 AMC1 ORO.CC.200(c) ORO.CC.210 ORO.CC.215 GM1 ORO.CC.215(b)(2) ORO.CC.250			
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	AMC1 ORO.CC.250(b) ORO.CC.255 AMC1 ORO.FTL.120(b)(7) ORO.FTL.250 AMC1 ORO.FTL.250 CAT.GEN.MPA.125 GM1 CAT.GEN.MPA.125 AMC2 CAT.GEN.MPA.140 (d) GM2 CAT.OP.MPA.250 (f) AMC1 CAT.OP.MPA.255 (c) SPA.DG.105 (a) AMC1 SPA.DG.105(a)			
2.3. for technical crew, all relevant items prescribed in Annex IV (Part-CAT), Annex V (Part-SPA) and ORO.TC;  Note: Not applicable to aeroplane operations.	N/A	N/A	N/A	N/A
2.4. for operations personnel concerned, including crew members: a. all relevant items prescribed in SPA.DG Subpart G of Annex IV (SPA.DG); and b. all relevant items prescribed in Annex IV (Part-CAT) and ORO.SEC;	ORO.GEN.110 (a), (j) and (k) AMC1 ORO.GEN.110(a) AMC2 ORO.GEN.110(a) GM1 ORO.GEN.110(a) ORO.SEC.100 SPA.DG.105 (a) AMC1 SPA.DG.105(a)			
2.5. for operations personnel other than crew members (e.g. dispatcher, handling personnel, etc.), all other relevant items prescribed in Annex IV (Part-CAT) and in this Annex pertaining to their duties.	ORO.GEN.110 (a), (e), (j) and (k) AMC2 ORO.GEN.110(a) AMC1 ORO.GEN.110(e) (a) AMC1 ORO.GEN.200(a)(4) (a) GM1 ORO.GEN.200(a)(4) AMC1 ORO.GEN.200(a)(6) (e) AMC1 ORO.FTL.120(b)(7) ORO.FTL.250 AMC1 ORO.FTL.250 CAT.GEN.MPA.125 GM1 CAT.GEN.MPA.125 GM2 CAT.OP.MPA.250 (f) AMC1 CAT.OP.MPA.255 (c) AMC1 CAT.IDE.A.345(a) (c) (2) and (3) GM1 CAT.IDE.A.345(a)			

	AMC1 SPA.PBN.105(b) (h) SPA.ETOPS.105 (b) SPA.DG.105 (a) AMC1 SPA.DG.105(a)			
<b>3. Procedures</b>				
3.1. Procedures for training and checking.	ORO.AOC.120 (b) (2) AMC1 ORO.FC.231(a)(5) GM1 ORO.FC.231(a)(5) GM1 ORO.FC.231(b) AMC2 ORO.FC.231(c) GM1 ORO.FC.231(c) GM2 ORO.FC.231(c) AMC1 ORO.FC.231(d)(1) AMC2 ORO.FC.231(d)(1) AMC4 ORO.FC.231(d)(1) GM1 ORO.FC.231(d)(1) GM2 ORO.FC.231(d)(1) AMC1 ORO.FC.231(d)(2) GM1 ORO.FC.231(d)(2) GM2 ORO.FC.231(d)(2) AMC1 ORO.FC.232(b)(1) AMC1 ORO.FC.232(b)(3) ORO.FC.A.245 FCL.1005 FCL.1030			
3.2. Procedures to be applied in the event that personnel do not achieve or maintain the required standards.				
3.3. Procedures to ensure that abnormal or emergency situations requiring the application of part or all of the abnormal or emergency procedures, and simulation of instrument meteorological conditions (IMC) by artificial means are not simulated during CAT operations.	CAT.OP.MPA.275			
<b>4. Description of documentation to be stored and storage periods</b>				

	ORO.GEN.220 AMC1 ORO.GEN.220(b) GM1 ORO.GEN.220(b) ORO.MLR.115 AMC1 ORO.MLR.115 GM1 ORO.MLR.115(c) GM1 ORO.MLR.115(d) ORO.CC.215 (b) AMC2 ORO.FTL.120(b)(2) (5)			
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